

WALK THRU

To be done at beginning and end of every shift, and every 15-20 minutes in between. (There are many ways to help remind yourself when it is time to do a walk thru; some best practices include using an egg timer at the front desk)

Cleaning stations:

- Fill spray bottles with cleaning solution
- Change trash (or push down if not full)
- Stock paper towels

Gym floor and Cardio Area:

- Organize any out of place equipment and check cup holders for trash or paper towels

Locker Rooms:

- You can tell how much a business cares about its guests by the look of the bathrooms!
- Take pride in keeping both bathrooms immaculate at all times!
- Ensure toilet paper and soap are stocked, counters are wiped down, and everything looks and smells its cleanest!

Orange Card Amenity Areas:

- Ensure areas are clean, free from debris and continually wiped down and sanitized

IMPORTANT THINGS TO LOOK FOR/ OBSERVE AROUND THE GYM IN A VISUAL CHECK

Be sure to address any policy infractions as needed!

- Members not in proper dress code
- Members who look ill/ faint
- Members who seem lost or confused (may need assistance in how to use a piece of equipment)

